

**Faculty Assembly Meeting**  
**MINUTES**  
**November 3, 2016**  
**Godbey 145 (Art Room)**

1. Call to Order – Cindy Wynne

Cindy welcomed all faculty to the meeting and thanked the Math cluster for providing lunch.

2. Review and approval of October Minutes

The minutes from the October meeting were reviewed and approved as submitted.

3. Treasurer's Report – Ellen Oliver

The balance in the treasury is \$822.55 as of October 31, 2016. Ellen is taking dues payments (\$10/member for full time, \$5/member for part-time) and Support Staff Luncheon donations (\$20/member suggested). Feel free to leave your payments in her mail box and she will get you a receipt.

4. Office of Professional Development – Heidi Morehead

Heidi pointed out the OPD web site (<http://www.vccs.edu/careers/office-of-professional-development/>) and highlighted a few updates and reminders about awards, scholarships, peer groups, and professional development. For many of the scholarships, the number of applicants is low, so she encouraged all faculty to look into applying.

5. VCCS Math Pathways Update – Ellen Oliver

Ellen discussed the various projects that have been going on for about a year in the VCCS with input from math faculty from all colleges. The one that will most affect faculty from other disciplines involves the cleaning out and renumbering (and in some cases content change) for all math courses, so Ellen will gather input from and inform all "stakeholders" – program heads, SIS folks, advisors, etc. - about the changes and what needs to be done to implement for Fall 2017. Contact Ellen with any questions.

6. Emergency Preparedness Activities – Amy Hall

Amy shared information and reminders about the new alert system and various upcoming drills and testing of the new alert system. She reminded faculty to think about their classrooms and be familiar with how you would "hide" there – how the door locks work, what can you see from your room, what can be seen into your room, etc. She was asked by faculty to share links to more information about various ways to run, hide, or fight. All drills will be announced; there will be no surprise drills, and those who cannot or should not participate can opt out. Contact Amy with any questions.

7. Academic Integrity Committee – Paige Cash

A committee has been formed and has met with Dr. Huber. The committee will look at what other colleges do and develop a policy proposal for NRCC. Contact Paige with any questions.

9. Family Fun Festival Date – Cindy Wynne

The FFF will be February 25, and all are willing to do the same jobs as last year. Planning will be done via email.

10. International Education Week – Tammy Parks

Tammy reminded faculty of the presence of food trucks the week before Thanksgiving and encouraged patronization so they will be willing to return in the future.

Respectfully submitted by Ellen Oliver, Secretary