

Faculty Assembly Meeting

MINUTES

March 6, 2014

1. Call to Order

Mrs. Sarah Tolbert-Hurysz welcomed all faculty to the meeting and thanked the English faculty for providing lunch.

2. Review and approval of February Minutes

The minutes from the February meeting were reviewed and approved as submitted.

3. Treasurer's Report

The balance in the treasury is \$432.21 as of March 1, 2014.

4. Mall Testing Center Security Concerns Follow-up

Sarah recently met with the deans regarding faculty concern about the security of the Mall Site Testing Center. Some suggested solutions mentioned during last month's meeting were:

- Move the testing center closer to the front desk and move the bookstore down the hallway
- Ask security officers and/or front desk staff to monitor students more closely while walking to the testing center.

Unfortunately, it would not be feasible to move the testing center closer to the front desk because of inadequate space. Due to financial constraints, it's not possible to add another employee or reallocate a current employee to solely monitor the testing center. On a positive note, the surveillance monitoring system already in place in the testing center is quite good and allows college employees to closely monitor students within the center. Alternative solutions are still being evaluated. Sarah will keep the group informed.

5. Security Numbers in Classrooms Follow-up

During the last meeting, several faculty members requested that college phone extensions be posted near the phones in classrooms. The IT department is aware of the request and is working on it. Sarah will update the group during the next meeting.

6. Faculty Assembly Website Update

Sarah recently met with Kexin Zhang to update the Faculty Assembly Website. The newly simplified site will consist of the constitution, minutes, membership information, and a roster of current members. Stock photos, as well as employee directory photos, will also be featured on the site.

7. New Horizons Conference

The New Horizons Conference will be held on April 9-11 at Hotel Roanoke.

8. NRCC Branding Efforts Update

Deborah Kennedy, Branding Committee Chair, recently sent an email to over 4,000 individuals (faculty, staff, administrators, students) regarding the proposal to change NRCC's spirit mark to the Muskies. She received approx. 30 responses. Survey highlights:

- Faculty: 19 responses - 11 were in favor of the change, 8 were against.
- Students: 8 responses – 3 were in favor of the change, 5 were against.
- Strong opinions were voiced on both sides
- Many voiced neutrality on the change

The survey results will be shared with NRCC administrators and a decision will likely be made soon.

9. Support Staff Luncheon Planning Group

Sarah asked for volunteers to help plan the upcoming Support Staff Luncheon. Volunteers include: Cindy Wynne, Pablo Chalmeta, Paige Cash, Nancy Evans, Charlotte Audas, Sarah Tolbert-Hurysz, and Amber Clark. The group will meet on Thursday, March 20 at 11 a.m. to begin the planning process. A tentative date of Tuesday, May 13 was set for the luncheon.

10. 2014-2015 Faculty Assembly Officer Nominations

Officer elections will be held during the April Faculty Assembly meeting. Sarah asked for nominations for the offices of President, Vice President, and Secretary/Treasurer. The suggestion was made to keep the current panel of officers for another year. Others interested in serving in an office are encourage to "throw their names in the hat."

Submitted by Amber Clark