

FINANCIAL AID

REGISTRATION PROCEDURES

NEW RIVER COMMUNITY COLLEGE, 5251 COLLEGE DRIVE, DUBLIN, VIRGINIA 24084 1-855-874-6689

REGISTRATION/TUITION

You can register for credit classes and delay payment until the “delayed payment period” ends. This date will be published for each individual term. By the published date, you must either have enough financial aid awarded to cover the tuition/fees, or pay out-of-pocket for those classes. Otherwise, your classes will be dropped. After the “delayed payment period” ends, you’ll need to pay the same day you register. Please see your advisor/counselor to register for your classes through the college’s online system.

To find out the status of your aid you may use the Student Information System (SIS):

1. Go to <http://www.nr.edu/myaccounts/> and click on login in the middle of that page
2. Enter your username and password
3. Click on VCCS SIS: Student Information System
4. Click on Self-Service
5. Click on Student Center
6. Click on Account Inquiry
 - If taking less than 12 credits, choose the appropriate award year and click “Update Pending Financial Aid”
7. You can also view your “To Do List,” “Outstanding Charges” and “Pending Financial Aid”

If you are unsure of the remaining balance after your anticipated aid you may call the Financial Aid Office. Then you can pay the balance of your tuition and fees online with a credit card or by going to the Business Office with cash or a check. Please be aware that if your enrollment level status changes (i.e., full-time, $\frac{3}{4}$ time, half-time, etc.) you may owe money toward your tuition.

TO CHARGE TEXTBOOKS

You can go directly to the NRCC Bookstore to charge your books. Typically, this is one week before classes begin, and continues through the last day to drop and receive a refund (summer term varies). An identification card including a photo, student ID# and class schedule are required to charge textbooks (you will receive your student ID# during registration).

If you must drop classes, please do so by the “last day to drop and receive a refund.” This date is published in our catalog each term. If you drop classes during this period, you must return textbooks/supplies to the bookstore or you will be billed for the charged items.

You’ll need your receipt before you can return any items to the bookstore.

Note: Textbooks cannot be returned to the bookstore if the wrapping is removed; it is advised that you wait until after your first class meeting to remove wrap from textbooks. If textbooks/supplies are not available, please ask the bookstore clerk to pre-bill your account.

REFUNDS

Your student account will be electronically credited with loan and grant funds. This means that any charges you owe the college, such as tuition and bookstore charges, will be paid first. Any remaining balance will be refunded to you.

The target date for making refunds available to you is 6 to 8 weeks after the beginning of the term, but this date is tentative and cannot be guaranteed.

Timeframes are as follows:

- Summer term – late July
- Fall term – early November
- Spring term – mid March

Please be sure your mailing address is correct and up-to-date in the Admissions Office should you opt to receive a paper check.

For more details regarding refund method options, please contact the Business Office at 540-674-3605. Scholarship students, also please make sure to contact the Foundation Office if your address changes.

NOTE: Financial aid cannot be received at two institutions in the same term.

QUESTIONS?

Stop by the Financial Aid Office in Rooker Hall or call 1-855-874-6689