

DRAFT

New River Community College Board
(Region 10)
Meeting Number Three Hundred Sixty-Eight

MINUTES

December 2, 2024

Meeting number three hundred sixty-eight of the New River Community College Board was held on Monday, December 2, 2024, at New River Community College, Dublin.

BOARD MEMBERS PRESENT

Mr. Christopher Calfee (City of Radford)
Mr. Craig Chancellor (Floyd County)
Mr. Richard Chidester (Giles County)
Mr. Bill Cunningham (Pulaski County)
Dr. Peggy Dewald-Link (Floyd County)
Dr. Richard (Dick) Harshberger (City of Radford) and Mrs. Kathleen Harshberger
Mr. Chris McKlarney (Giles County)
Mr. Eric Johnsen (Montgomery County)
Mr. Cameron Peel (Pulaski County)
Mrs. Bobbie Potter (Montgomery County)
Mr. Jonathan Sweet (Pulaski County)

BOARD MEMBERS ABSENT

Ms. Jessica Littlejohn (Montgomery County)

STAFF MEMBERS PRESENT

Dr. Peter Anderson, Vice President for Instruction and Student Services
Ms. Angela Covey, Executive Director of NRCC Educational Foundation, and Mr. Anthony Wilson
Dr. Pat Huber, President, and Mr. Pete Huber
Mr. Tim Jones, Director of Information Technology and Facilities Services, and Ms. Kaye Jones
Dr. Deborah Kennedy, Dean of Student Services
Mr. Ronnie Nichols, Director of Facilities Services
Ms. Kathy Ridpath, Administrative Assistant for the President's Office
Dr. Mark Rowh, Vice President for Workforce Development and External Relations
Dr. Sarah Tolbert-Hurysz, Dean of Arts and Sciences

SPECIAL GUESTS

Dr. Robert Brandon, Incoming President, and Mrs. Melissa Brandon
Dr. Graham Mitchell, NRCC Retiree, and Mrs. Brenda Mitchell
Mr. Jim Rakes, NRCC Educational Foundation Co-Chair, and Mrs. Janet Rakes
Mrs. Sandy Smith, NRCC Retiree, and Mr. Jimmy Smith

AGENDA ITEMS

1. Call to Order

Mr. Bill Cunningham, Chair, called the meeting to order at 7:00 pm. A quorum was present, and due notice had been mailed and published.

2. Welcome and Introductions

Mr. Cunningham welcomed Dr. Robert Brandon, Mr. Jim Rakes, Board members, and guests. He expressed appreciation to the Board members for their diligent work during the presidential selection process.

3. Agenda for Approval

Mr. Cunningham asked for a motion to approve the agenda.

Motion: Mr. Jonathan Sweet made a motion to approve the meeting agenda. The motion was properly seconded.

Action: The motion carried unanimously.

4. Minutes for Approval

The minutes of meeting number three hundred sixty-five, held on Monday, September 2, 2024, and meetings number sixty-six and sixty-seven, held on October 7 were disseminated in the meeting packet. Mr. Cunningham asked for a motion to approve the three sets of minutes.

Motion: Dr. Peggy Dewald-Link made a motion to approve the minutes. The motion was properly seconded.

Action: The motion carried unanimously.

5. President's Report

Dr. Huber welcomed everyone in attendance.

Memorandum of Updates

Dr. Huber referred to a Memorandum of Updates (attached) that was previously disseminated. No questions were posed on the updates. The memorandum containing information items only included:

- General updates
- Transition activities
- New evaluation process for VCCS presidents
- Enrollment
- Employee Updates (Full-Time)
- Foundation Update

- Instruction and Student Services Update
- Workforce Development Update
- SACSCOC (accreditation) update
- Public Relations and Marketing update
- VCCS legislative agenda
- Canopy project
- Student Gateway Plaza

Dr. Huber presented additional updates that included:

- Mr. Bud Foster presented a contribution of \$50,000 to the NRCC Educational Foundation from the Lunchpail Defense Fund. This was presented to Ms. Covey at the Virginia Tech football game during halftime.
- DEB (Division of Engineering and Buildings) has now approved the design work for the Student Gateway Plaza. She commented that the project can now move forward.

6. **Instruction and Student Services Report**

New and Revised Programs

After a discussion of the process of curriculum changes, Dr. Anderson reported that the Curriculum and Instruction Committee met prior to the Board meeting to discuss the revisions for 2025-2026. On behalf of the Committee, Dr. Dick Harshberger recommended approval of the changes as presented.

Action: The motion carried unanimously.

Sex Offender Policy

Mr. Cunningham referred to Exhibit F – Sex Offender Proposed Policy. He asked for a motion to approve the policy.

Motion: Mrs. Bobbie Potter made a motion to approve the policy. The motion was properly seconded.

Action: The motion carried unanimously.

7. **Recognitions**

2024 Retirees

Four college employees have retired or will retire in 2024. They include Dr. Pat Huber, Dr. Graham Mitchell, Ms. Sandy Smith, and Ms. Nancy Waddle. Each retiree present was recognized by Mr. Cunningham and received a framed resolution recognizing their years of service to the college. Ms. Waddle was unable to attend; therefore, another appropriate venue will be used to present her resolution.

Dr. Huber expressed gratitude to the Board for their support of the college mission and presented them with gifts of appreciation.

8. Open Discussion/Q&A Session

Dr. Brandon addressed the board and staff.

Mr. Cunningham expressed appreciation to Dr. Huber for all she has done for the college and the community as a whole.

There being no further business, the meeting was adjourned at 8:15 p.m. The next regular meeting of the New River Community College Board is scheduled for Monday, March 3, 2025, at NRCC in Dublin.

Respectfully submitted,

Mr. Bill Cunningham, Chair

Dr. Robert Brandon, Secretary