

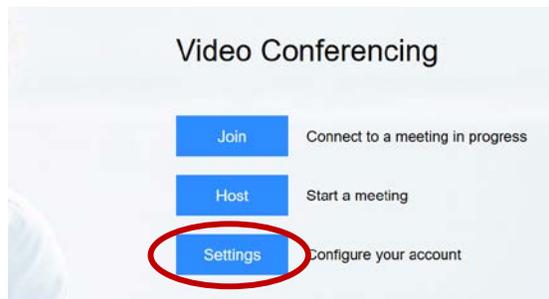
**Zoombombing** occurs when an individual who is not part of your class joins your Zoom classroom session with the intent of disrupting the class.

## How can Zoombombing be prevented?

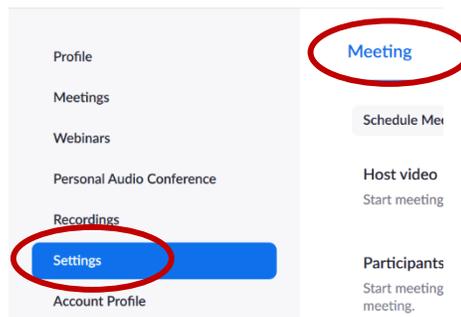
1. Do not share passwords for sessions with individuals who are not enrolled in your course.
2. Do not share the zoom link/meeting ID with individuals who are not enrolled in your course.

## \*\*What options can be enabled to prevent Zoombombing?

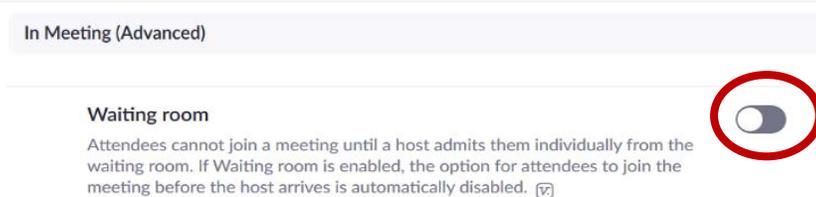
Log in to **My Accounts** on the NRCC home page, select the **Zoom Tile**, and choose the bottom option, **Settings** when you reach the Video Conferencing page as shown below.



Next, select **Settings** on the left side of the screen. The first tab **Meeting** should be selected (highlighted in blue).



1. Now scroll down and find **Waiting room** under In Meeting (Advanced).



Click the button to turn on the Waiting room feature.

All scheduled Zoom sessions will use the waiting room when enabled here.

2. Turning off **Chat** features may also be helpful under In Meeting (Basic).

**In Meeting (Basic)**

**Require Encryption for 3rd Party Endpoints (H323/SIP)**

Zoom requires encryption for all data between the Zoom cloud, Zoom client, and Zoom Room. Require encryption for 3rd party endpoints (H323/SIP).

**Chat**  

Allow meeting participants to send a message visible to all participants

Prevent participants from saving chat 

**Private chat**  

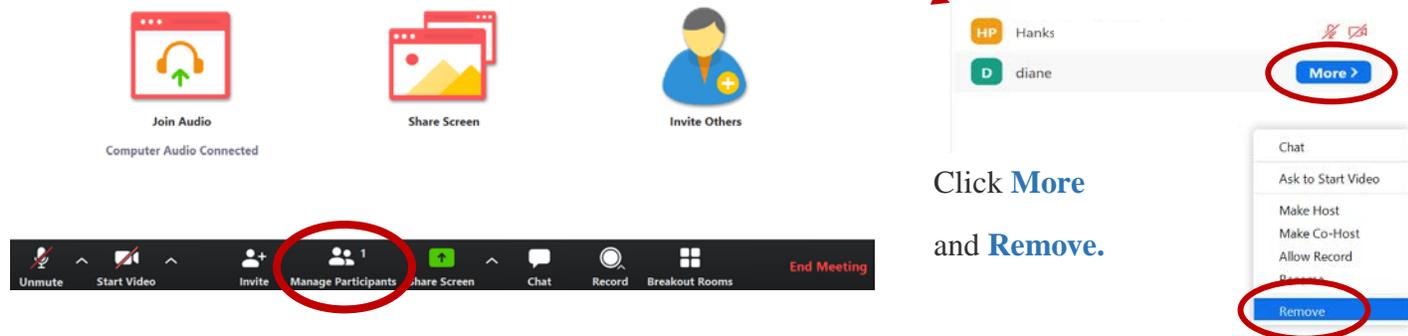
Allow meeting participants to send a private 1:1 message to another participant.

Click the button to turn off Chat and Private Chat.

All scheduled Zoom sessions will use the settings for chat selected here.

Finally,

In a Zoom session, you may remove a participant by choosing **Manage Participants** and a window will open similar to the one you see at the right.



The image shows the Zoom meeting interface. At the bottom, the control bar includes icons for Unmute, Start Video, Invite, **Manage Participants** (circled in red), Share Screen, Chat, Record, Breakout Rooms, and End Meeting. Above the control bar are three buttons: Join Audio (Computer Audio Connected), Share Screen, and Invite Others. To the right, a participant list shows 'HP Hanks' and 'D diane'. A red arrow points from the text above to the 'More >' button next to 'D diane', which is also circled in red. A dropdown menu is open for 'D diane', showing options: Chat, Ask to Start Video, Make Host, Make Co-Host, Allow Record, and **Remove** (circled in red).

Click **More** and **Remove**.

**\*\*The following recommendations are optional and not required.**

Support is available through the Help Desk via email [nr4help@nr.edu](mailto:nr4help@nr.edu) or call the Help Desk 540-674-3600 ext. 4400.